King's Centre Leader

Job Description — September 2026

Employer	The Philadelphia Network Limited (Network Church Sheffield)
Contract	Permanent, subject to satisfactory references and an enhanced DBS check
Hours	22.5 hours per week (3 days in total, which must include Sunday and approximately 1 day of wider NCS team involvement)
Holiday	30 days pro rata, plus statutory bank holidays
Pay	NCS Pay Scale, Grade 3 (Associate Senior Leader / Ordained Minister) — £45,580 FTE, £27,348 pro rata at 22.5 hours per week
Pension	NCS pension scheme
Responsible to	Senior Leader
Usual place of work	King's Centre, Union Road, Sheffield, S11 9EH, with regular involvement across NCS

PURPOSE OF ROLE

- To provide spiritual and organisational leadership for King's Centre — a warm, all-age, family-friendly church community in Nether Edge, Sheffield, and one of Network Church Sheffield's two bases — including pastoral care.
- To lead King's Centre into its next season of life and mission, developing vision and strategy for prayer, worship, discipleship, mission, pastoral care and community outreach, in a way that is fully shaped by NCS's wider vision as one church, two sites.
- To equip and develop staff, leaders and volunteers, and to grow the work of the Holy Spirit within the life and mission of the church.
- To nurture communities and households, with particular focus on children, young people and families, and on deepening King's Centre's connection with the local community in Nether Edge.
- To lead in Sunday worship and preaching, ensuring teaching is rooted in Scripture and open to the Spirit.
- To have oversight of King's Centre's ministry in the local community, including Foodbank, King's Kids, Cuppa Club and related outreach.
- To manage the King's Centre budget and resources wisely and transparently.
- To serve as a full member of the NCS Leadership Team and as an NCS Trustee, representing King's Centre's voice in NCS-wide planning, prayer and governance.
- To contribute to the wider vision and mission of NCS as a ‘seven days a week’ serving church, not a one-day-a-week service church.

PERSON SPECIFICATION

Skills, Gifts & Attributes — Essential

- Demonstrates commitment to the vision, values and mission of NCS and King's Centre, including NCS's 2026–27 vision and priorities.
- A prayerful, Spirit-led leader with a mature and balanced Christian faith.
- Relational, approachable and hospitable; able to build community across generations and backgrounds.

- Proven ability to lead teams, inspire volunteers and develop leaders — particularly in a context where most people are already serving and capacity is limited.
- Able to preach and teach biblically, engagingly and prophetically.
- Missional in outlook, with a track record of engaging with those outside the church.
- Organisationally competent, with the ability to manage people, time and resources wisely.
- Flexible, resilient and teachable, with a non-defensive, secure approach to leading through change.
- Either an accredited Baptist minister in good standing with the Baptist Union of Great Britain, or open to entering formation and training towards Baptist ministerial accreditation while in post.
- Comfortable working within NCS's Baptist / Yorkshire Baptist Association context, alongside its wider Anglican, Baptist and House Church heritage.

Skills, Gifts & Attributes — Desirable

- Experience of leading church growth across all ages.
- Experience of pioneering new ministries and leading through transition.
- Experience of, and willingness to be involved in, city-wide ministries (e.g. Arise and Sheffield Leaders in Prayer).
- Financial management experience.

Character & Spiritual Life — Essential

- A servant-hearted leader of integrity, humility and perseverance.
- Models a healthy rhythm of prayer, rest and work.
- Demonstrates teachability and accountability within a team.
- Experience of the gifts and leading of the Holy Spirit, including the prophetic.
- A commitment to personal discipleship and growth.
- A clear sense of call to ministry and to local church leadership.
- Able to listen well to a congregation's history — including past disappointments — without becoming defensive, and to lead a reflective, learning culture.

MAIN RESPONSIBILITIES

1. Spiritual & Pastoral Leadership of King's Centre

Providing the spiritual, pastoral and organisational leadership King's Centre needs to move into its next season, with a particular focus on nurturing and building up the existing congregation:

- Provide spiritual and organisational leadership for King's Centre, including pastoral care for the congregation.
- Lead in Sunday worship and preaching, ensuring teaching is rooted in Scripture and open to the Spirit, across King's Centre's monthly rhythm of Café Church, all-age services and Communities Sundays.
- Re-establish and oversee prayer ministry after services, and grow a culture of Spirit-led, prophetic worship at King's Centre.
- Walk sensitively with a congregation that has experienced transition and loss, listening well to its story and helping it move forward with hope.

2. Vision, Strategy & Mission

Leading King's Centre in developing and living out a vision for its next season, rooted in NCS's wider 2026–27 priorities:

- Develop and implement vision and strategy for prayer, worship, discipleship, mission, pastoral care and community outreach at King's Centre.

- Build on King's Centre's existing mission activities — Foodbank, King's Kids, Cuppa Club, Men's Soup Group and related outreach — shaping clear pathways from community connection through to invitation, exploration and discipleship.
- Develop King's Centre's own pioneering instinct, drawing on its history of city-wide initiatives, in a way that fits its current size and season.
- Champion evangelism and outreach in Nether Edge, including low-key, relational opportunities such as seasonal services and community events.

3. Team, Volunteers & Resources

Equipping and releasing the people already serving at King's Centre, and growing capacity for the future:

- Equip and develop staff, leaders and volunteers across King's Centre, including the lay leadership team and Kids & Families provision.
- Recruit, train and support new volunteers, helping to ease the pressure that falls on a small, committed team.
- Manage the King's Centre budget and resources responsibly, as part of the wider NCS budget.
- Hold appropriate oversight of King's Centre's building, working with NCS operations on maintenance needs.

4. Contribution to NCS as a Whole

Serving as a full and active member of the wider NCS leadership community — not a leader of an isolated site, but a partner in one church, two sites:

- Serve as a member of the NCS Leadership Team and as an NCS Trustee, contributing to NCS-wide strategy, planning and governance.
- Attend and contribute to regular NCS team meetings, sharing in planning, series and event conversations across both sites.
- Work actively to build cross-pollination between King's Centre and St Thomas Philadelphia in worship, preaching, prayer, and youth and children's ministry.
- Ensure King's Centre is consistently included and well communicated with on NCS-wide events, building and vision decisions.
- Contribute to the wider vision and mission of NCS as a ‘seven days a week’ serving church, not a one-day-a-week service church.

5. Wider Church Life

- Be a member of, and actively involved in, King's Centre and the wider NCS community.
- Live an authentic Christian life through healthy rhythms of prayer, reflection, rest and community.
- Ensure compliance with child and adult safeguarding policies at all times, and ensure training remains up to date.
- In agreement with the Senior Leader, take on other reasonable duties as required and as capacity allows.

This job description reflects the key responsibilities of the role, but these may vary over time according to the needs of the organisation, and you may be asked to undertake any task that is reasonable and in keeping with the role, grade and your skills and experience.

SAFEGUARDING

Under our Child & Adult Safeguarding Policies, before any appointment is made you will need to disclose any previous convictions, complete an enhanced DBS check, provide references and satisfy the other requirements of the Policy. Further details will be provided on request.

NCS is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. All post holders and volunteers are expected to share this commitment.

SPECIAL CONDITIONS

- This role is identified as having a genuine occupational requirement under Schedule 9 of the Equality Act 2010 as requiring the post holder to be a practising Christian who shares and upholds our Christian Ethos, beliefs and values.
- This employment is conditional on, and will not commence until, we have received an enhanced disclosure from the Disclosure and Barring Service which is satisfactory to us.

Drafting note: *the salary above reflects Grade 3 on the current NCS Pay Scale (June 2026 revision); pension arrangements remain to be confirmed by Trustees before this job description is finalised.*